Poverest Primary School
Admission Arrangements 2028-29

a. The admission authority for Poverest Primary School, is part of the AFACT trust. However, all applications will be received and offers made individually by the Local Authority in common with other Bromley Primary Schools.

b. The Published Admission Number (PAN) for admissions to Poverest Primary School is 60. The published admission number is inclusive of students with an education health care plan in accordance with the relevant statutory requirements (apart from those in our ASC Provision).

c. In line with legislation, all children are entitled to start in Reception in the September following their fourth birthday.

Parents can request that the date their child is admitted to school is deferred until later in the school year. Where entry is deferred, the admission authority will hold the place for that child and not offer it to another child.

Once a place has been offered, the parent will not be able to defer entry beyond the point at which the child reaches compulsory school age (the beginning of the term after the child's fifth birthday), nor beyond the beginning of the summer term of the school year for which the original application was accepted. Children born between 1 April and 31 August 2024 and offered a place for admission in the 2028-29 academic year will be expected to start school by the start of the 2028 Summer term.

Where Parents wish, children may attend part-time until later in the school year, but not beyond the point at which they reach compulsory school age.

Admission of Children outside of their normal age group.

Parents may seek a place for their child outside of their normal age group, for example, if the child has experienced problems such as ill health.

The School will consider applications outside of the child's normal age group on an individual basis taking into account any information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. Parents wishing to apply for a place outside of the normal age group should contact the Head teacher in writing in the first instance.

Summer born children (deferring entry to Reception until September 2028)

The term "summer born children" relates to all children born from 1 April to 31 August. These children reach compulsory school age on 31 August following their fifth birthday (or on their fifth birthday if it falls on 31 August). Parents of "summer born children" may decide that they want to delay their child starting school until the September after the child has reached compulsory school age (CSA) into Reception Year instead of Year 1. There is, however, no automatic right to this.

Admission of Summer Born Children outside of their Normal Age Range

Parents of summer born children may request that their child is admitted the following year outside of his or her normal age range into Reception Year instead of Year 1, however there is no automatic right to this. Any place already achieved for the child in Reception Year in the usual way cannot be deferred (i.e. held for that child) for the duration of that school year, and if deferral is agreed parents will need to re-apply for admission the following year.

The school will make a decision, having taken into account the circumstances of each case, together with the opinion of the Head teacher. Where the request is agreed by the school, the application will be considered with all other applications in the usual way, applying the oversubscription criteria as necessary.

Twins, triplets and other multiple births: where twins, triplets or children from other multiple births qualify for the last school place to be allocated, Poverest Primary School will admit all of the qualifying siblings in excess of the published admissions limit and they will be considered as "excepted pupils".

d. **All applications** should be made using the Local Authority standard application process on line. The link to this can be found on the Bromley Local Authority website.

e. Oversubscription Criteria

After children with a statement of educational needs or those who have an Education Health Care Plan have been admitted, if there are more applications than places available, then any remaining places will be allocated according to the following criteria shown below:

(i) **Children Looked after and all previously looked after children.** (Children in Public Care) (See note 1.)

(ii) **Medical and Social**. In exceptional circumstances, there is discretion to admit children on the grounds of their or their family's acute medical or social need for that particular school who would not otherwise qualify for admission. The application must be supported by a letter from a hospital consultant, the special support service, social worker or similar professional, setting out the reasons why the school is the only one to meet the child's needs before an admission decision is made. The admission decision will be considered in consultation with sub groups of the Admissions Forum which includes teaching and medical professionals. Medical professionals provide advice on applications made under medical conditions and teaching professionals advise on applications made for social or special reasons. Supporting evidence must be provided before the closing date for applications.

(iii) **Siblings** – children who will still have a brother or sister on the school roll at the beginning of their first term (See note 2.)

(iv) Children of teachers at the school

Poverest Primary School may give priority regarding oversubscription criteria (after children with a statement of educational needs or an education, health and care plan, looked after children, children with medical and social priorities and siblings) to children of teachers at this school only in either or both of the following circumstances:

a) Where the teacher has been employed at the school for two or more years at the time at which the application for admission to the school is made and/or

b) The teacher is recruited to fill a vacant post for which there is a demonstrable skill shortage.

(v) **Distance from the school**, as measured in a straight line from the permanent home to the front door of the school (see note 3 and 4).

Note 1: **A child looked after 'CLA'** is a child who is in the care of a local authority or being provided with accommodation by a local authority in the exercise of their social services functions. They are also children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

a) A child looked after (CLA) is a child who is (a) in the care of a local authority, or being provided with accommodation by a local authority in the exercise of their social services functions. These children must still be 'CLA' when the child starts school unless (b) applies

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b) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order (90) including those who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. .

Note 2: **Sibling** refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, foster brother or sister or the child of the parent/carer's partner, and, in every case, the child must be living in the same family unit at the same address. The elder sibling must still be on roll at the school when the younger child starts school.

Note 3: **"Home"** is where the child normally resides as their only or principal residence. Addresses involved in child minding (professional or relatives) are excluded. Parents will be asked to provide documentary evidence to confirm an address and parental responsibility. It is expected that the applicant and pupil will still be resident at the same address when the child starts school unless exceptional circumstances apply. Places may be withdrawn if the family moves out of the area covered by the school

Note 4: **Distance** will be measured (in a straight line) from the child's home address (including flats) to the main entrance of the school building, using the Local Authority's computerised measuring system that identifies the unique national grid reference (Easting and Northing) for the home property. Those living closer to the school will receive the higher priority. The furthest distance reached is checked to confirm it is unique. Where the next applicant measures the same, the system will go to further decimal places within a measurement to qualify who is nearer. Where applications are received from flats that have the same "easting and northing" measurements, places will be allocated by door number; the lower the number the higher the priority.

Random allocation will be used as a final tie-break to decide who has the highest priority for admission if the distance between two children's homes and the school is the same. In these circumstances, lots will be drawn. This process will be independently verified.

f. Offers

Offers of places will be made by the Local Authority in April 2028 for the whole of the academic year. Children who are not offered a place immediately will remain on a waiting list. Children on the waiting list will be offered places, when they come available, in order according to the criteria in (e) above.

g. Fair Access

Poverest Primary School, in common with all other schools in Bromley, will admit pupils referred under the Fair Access Protocol. Subject to specific provisions in the protocol, a "Hard to Place" pupil will be given priority for admission over any others who are seeking or applying for a school place and the school can admit over their published admission number. The other criteria detailed in this document do not apply to pupils referred under the Fair Access Protocol.

h. Waiting lists for Reception

The admission authority will maintain a clear, fair and objective waiting list until the **31st December 2028**. Applications after that date should be directed to the London Borough of Bromley (Local Authority) using their in year application form. The Local Authority holds all waiting lists for places that may become available throughout the year. Each added child will require the list to be ranked again in line with the published oversubscription criteria. Priority will not be given to children based on the date their application was received or their name was added to the list. Looked after children, previously looked after children, and those allocated a place at the school in accordance with a Fair Access Protocol, will take precedence over those on a waiting list.

i. In year applications

All applications should be directed to the London Borough of Bromley using their in year application form available to download from https://www.bromley.gov.uk/downloads/file/106/in_year_primary_school_admission_form
The Local Authority holds all waiting lists for places that may become available throughout the year. Any child not offered a place will be placed on the waiting list. Parents have the statutory right of appeal.

j. Appeal procedure

Parents of children not offered places will also be informed of the appeals procedure. Parents have a statutory right to appeal in the event of the school's decision not to offer a place. Although the governors of Poverest Primary School are the admissions authority, an independent panel considers appeals and their decision is binding on both parties.