

**POVEREST PRIMARY SCHOOL
GOVERNING BOARD
MINUTES OF MEETING
19th March 2025 AT 6PM AT THE SCHOOL**

PRESENT:

Mr T Baughan
Miss R Chigurupati
Mr P Haylock (Head Teacher)
Mrs J Nemeth
Mr M Parker
Mr M Smith
Mrs S Tysall (Chair)
Mr D Vernau
Mr J Wardle
Mr M Wells
Mrs C Wildman
Mrs A Willis

IN ATTENDANCE:

Nicola Arnold - Assistant Head Teacher Curriculum
Mrs G Mills - Assistant Head Teacher/ SENCo
Mrs E Wilson - Deputy Head Teacher
Miss K Lewis - Clerk

Item	Agenda Item	Action
1.	<p>1.1 APOLOGIES FOR ABSENCE Apologies were received and accepted from Marianna Filippakopoulou.</p> <p>Elizabeth Sho-Silva, Clerk, had also sent her apologies.</p> <p>1.2 DECLARATION OF PECUNIARY INTEREST/NON-PECUNIARY INTEREST There were no declarations of interest in any agenda items.</p>	
2.	<p>BOARD MATTERS 2.1 <u>Board Membership</u> The current membership and terms of office were noted.</p>	
3.	<p>MINUTES 3.1 <u>Minutes of 4th December 2024</u> The minutes were approved and signed by the Chair.</p> <p>3.2 <u>Actions and Matters Arising</u> One item was deemed confidential and minuted separately.</p> <p>All actions had been completed or were covered by the agenda.</p>	
4.	<p>CHAIR'S /VICE CHAIR'S ACTION No emergency action had been taken.</p>	
5.	<p>SCHOOL IMPROVEMENT 5.1 <u>Review School Development Plan (SDP) 2024/2025</u> The document had been circulated and PH took governors through the sections of the plan. The following were highlighted:</p> <p><i>Targets - Phonics</i> - all was in place to improve results.</p> <p><i>Quality of Education</i> – there was a clear model for staff which was being carefully monitored. The support in place to improve reading was working well; there were a high number of reading volunteers. Parents were now more involved with phonics. There had been a big push on writing; the school was satisfied with the progress being made - it was working with Afact school Edgebury in this area.</p>	

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	<p><i>SEN</i> – GM expanded on the report. Children with some level of SEN had increased. There were currently 42 Education, Health and Care Plans across the school. Governors raised a concern about the out of borough child requiring financial support from their LA. It was confirmed that a meeting was taking place with the borough.</p> <p><i>Behaviour</i> - there had been a positive outcome from the training day referred to earlier. GM expanded on behaviour issues set out in the report.</p> <p><i>Performance and standards</i>- assessments were currently being completed. The results would be discussed the Behaviour for Learning meeting in May.</p> <p>The outcome of the trialling of the AI writing programme as reported at the December GB meeting was raised. PH said that it had not worked as well as expected, and he was working with the company on improving the programme to meet the school’s requirements.</p> <p><i>EYFS</i> - the separate report was reviewed. It was asked if the purchase of books for the boy-heavy cohort had been completed. The was confirmed.</p> <p><i>Finance and Premises</i>-it was noted that the water leak had been repaired. It was confirmed it was covered by insurance. Financing the new trim trail was discussed.</p> <p>It was confirmed lettings were generating income and steadily increasing. The Service Level Agreement (SLA) had been reviewed with the provider on 17th March. An extension had been requested which the school was happy to agree to as it was very satisfied with the position. It was therefore proposed to the GB that a further two-year SLA be agreed with the same terms. The two-year SLA period was approved.</p> <p>The overall financial position was stable</p> <p>6.1 <u>Subject Leader Reports: Computing, PE, RE and DT</u> The reports were discussed.</p> <p><i>Computing</i>- governors asked if there was an action plan for maintaining the quality mark . This was confirmed.</p> <p><i>PE</i>- governors acknowledged the work of staff in providing the excellent sports provision, and asked for their thanks to be passed on.</p> <p><i>RE</i>- governors asked about the curriculum and allowing children to express their own cultures. NA explained how cultural events were part of the curriculum. It was explained how the assessment data was compiled.</p> <p><i>DT</i> – children’s displays in the school were discussed. Governors asked about the attainment data. It was explained how it was compiled.</p>	
7.	<p>WELLBEING</p> <p>JN continued to visit each term to discuss wellbeing. She reported on her January visit, including to the Meadow (formerly the nurture room), and the impact for pupils and staff. Her report would be circulated. PH reported that assessment of social, emotional, and behavioural development of children (Boxall profile) in the Meadow had been completed, and he explained how this was undertaken and monitored.</p> <p>JN reported that a fuller survey of staff was being undertaken. What was in place for staff to support wellbeing was discussed.</p>	
8.	<p>HEALTH AND SAFETY AND PREMISES</p> <p>Items had been covered under item 4. The report circulated had been reviewed by the Resources Committee on 12th March. Alarms were discussed.</p>	

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9.	GDPR/DATA PROTECTION UPDATE The report was noted.	
10.	REPORTS FROM COMMITTEES 10.1 <u>Behaviour for Learning, Safety and Community meeting 22nd January</u> The minutes had been circulated and were noted. JW raised governors completing their visits to allocated year groups. A number had already been undertaken and the remainder would be arranged. 10.2 <u>Resources Committee 12th March</u> The minutes would be circulated. AW reported on the discussion at the meeting on the current financial position and looking forward.	Governors
11.	LINK GOVERNOR AND MONITORING VISIT REPORTS Since the start of the term visit reports has been undertaken on Wellbeing and Safeguarding. AW was visiting to discuss SEND on 20 th March.	
12.	AFACT UPDATE The Board was due to meet on 25 th March. There continued to be excellent collaboration between the two Afact schools, including writing as referred to earlier. HTs and DHTs met regularly. A number of facilitated days were held during the year.	
13.	Statutory policies/documents for approval by FGB 13.1 <u>Attendance</u> - approved 13.2 <u>Staff Grievance Procedure</u> - approved 13.3 <u>Staff Disciplinary Procedure</u> - approved 13.4 <u>Privacy notices</u> - approved	
14.	GOVERNOR TRAINING There were no reports for this meeting.	
15.	AOB 14.1 <u>School donations</u> <i>It was asked how donations were treated for accounting purposes</i> . This was explained. 14.2 <u>Road Safety</u> A report was provided on Recent developments.	
16.	CONFIDENTIAL ITEMS Item 3.1 and an additional item were deemed confidential and minuted separately.	
17.	DATES OF NEXT MEETINGS- SUMMER TERM 2025 - FGB meeting: 18th June 6pm - Committee meetings: o Behaviour for Learning, Safeguarding and Community: 7 th May at 6pm o Resources 21st May 5pm o Governors' Day 10th July	

The meeting closed at 8.15 pm

Signed: Date: