



FRIENDS OF POVEREST

Poverest Primary School
Tillingbourne Green
Orpington, Kent, BR5 2JD

Chair	Alex Kviat	07598 938198
Headteacher	Paul Haylock	01689 816060

Registered Charity No: 1163062

Friends of Poverest AGM 15/05/2024

Attendees:

- Alex Kviat (AK - chair)
- Gemma Dennard-Marshall (GDM - Co-Chair)
- Amba Golding (AG - Co-Chair)
- Tanya Karpalin (TK - Treasurer)
- Sarah Wardle (SW - Secretary)
- Paul Haylock (PH - Headteacher)
- Tatijana White (TW - committee member)
- Jude Williams-Simpson (JWS - Teacher)
- Tracey Gunn (TG - Teacher)

Apologies:

- Clare Beddow (CB - Committee member)
- Sabera Bham (SB - Volunteer)

Chairs Report

AK opens the meetings and Chairs the Annual General Meeting 2024.

Confirms no comments or changes made from the previous AGM minutes held on 15th May 2023.

Our purpose remains the same, we are a registered charity and follow the rules, no changes have been made to how we spend the money and we are registered with the Charity Commission.

The Friends of Poverest support Poverest Primary School by raising funds and running events for the pupils. Funds raised are used to pay for agreed items/services throughout the school year.

We agree as a committee on how funds are spent and money is raised, through bi-weekly FOP meetings or via our Committees Whatsapp group.

We have Financial Statements and minutes available at any time, these are stored on our secured Friends of Poverest drive.

Highlights & lookback of the Year

The Summer Fair 23 was our biggest success of the year, raising over £2000 profit for the School.

We started this year with an increase of volunteers, we set up a second Whatsapp group for volunteers which has worked really well and without the support of volunteers would not have been



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able to put on all the events we have for the year. However, as the year has gone on the numbers and engagement has since fallen behind, which is something we need to focus on for next year.

We continue to organise ourselves well, even though we didn't achieve all we set out to do. One example was setting up support packages for families within our School. We are very keen to work with the school to find a way to help those families in need and this will be a priority for the year ahead.

Class reps - this could have been better managed, we still have classes with no class reps, which will hopefully be carried on into next year as a focus point and will look at ways to continue to improve engagement.

We have started to put on free events, following feedback from parents and staff, to allow all children to partake. The Bouncy castle day and Easter Egg hunt are examples of this and something the whole committee feel strongly about.

On the very positive side, we had two parents who ran the Brighton Marathon and raised over £1000. We will continue to encourage parents to raise money for the FOP.

Elections for 2025

AK advised the committee no nominations had been received for new, open or existing positions on the Committee.

AK will be stepping down as Chair and will continue to support the Charity as a volunteer when available.

GDM and AG have been voted in as Co-Chairs. All agreed unanimously.

SW will continue as secretary

TK will continue as Treasurer

TW and CB will continue as Committee Members

Funds Raised 2023-2024

AK discussed the process of funding requests. It was agreed all requests can be agreed via virtual or in person meetings or via the committee whats app group.

Financials

Funds raised - £10,793.05

Funds spent - £7,883.86.

Totaling a profit of £2,909.10



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Our opening balance was £10,903.63

Our closing balance £13,812.82

Highlights of the last year:

Summer Fair - £2089 raised
Santa's Grotto
Class Discos
Raffles
Easter Egg hunt
Mothers and Fathers day sales

The events above raised money for the following:

Large Expenditures

Aug-23 - Accelerated Readers subscription - £1,000.00
May-23 - School PE Uniform - £820.45
Oct-23 -Y6 Coach - £963.00
May-23 -Y4 Coach -£220.00
Jun-23 - Reception class gifts - £185.96
Nov-23 - Christmas Tree for school -£175.00
Jul-23 -Y6 DJ - £150.00

The full financial report has been submitted to the Charities Commission in accordance with the law.

Coming year:

Continue the Summer Fair planning.

Focus on improving our volunteer engagement by being more visible and making it easier to help by creating structured, bounded tasks that volunteers can complete in support of the charity and the school. With more volunteers, more events can be held to raise money.

Thank you's

AK thanks all existing committee members, volunteers and teaching staff for their hard work throughout the year. Without all the support from the following people we would not have been able to raise the funds we have. Gemma Dennard-Marshall, Amba Golding, Sarah Wardle, Sabera Bham, Tatiana Karpilina, Clare Beddow, Tanya White, Jude Williams-Simpson, Tracey Gunn, Paul Haylock, and our volunteers, supporters, and sponsors.

We also want to thank Aaron and Yesim who raised over £1,000 in sponsorship for FoP running the Brighton Marathon. It was an incredible achievement!



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Complete AGM report available to see. Please email chair@friendsofpoverest.co.uk
PH will also add the report to our FOP page on the School's website.

AOB

AK handed the meeting over to GDM and we used the last part of the meeting to discuss how we can support families within our School and the upcoming Summer Fair.

We discussed in our last meeting, how we would like to give back to the families who would need more support. FOP has agreed to put funds aside for the School to use for families identified by the School who would benefit greatly from our support. We discuss the sensitivity of this matter and how this would need to be managed confidentially by the School.

We also discussed if there is a way parents could donate to the school, and how this would also need to be managed carefully. GDM is already in discussions with Caroline White.

Summer Fair - The FOP would like to provide free tokens for the Summer Fair to families in advance.

JWS and TG are managing the stalls for each year group to run. They are looking at the following stalls:

Sporting games

Sweet cones / candy floss

Scouts - Will lend us crazy golf

TK - Has outdoor games - Yr 1 would like to use one of these games

lollipop stall

Glitter tattoos - Sally Calaghan

Raffle tickets - look to sell the tickets in advance

The FOP always needs the support of volunteers, we will continue to send out reminders for all meetings and welcome ideas and suggestions for future fundraising.

AK - Closed the meeting