



FRIENDS OF POVEREST
Poverest Primary School
Tillingbourne Green
Orpington, Kent, BR5 2JD

Chair	Alex Kviat	07598 938198
Headteacher	Sally Weeks	01689 816060

Registered Charity No: 1163062

Annual Report 2022-2023

The Role of Friends of Poverest

The Friends of Poverest exist to support Poverest Primary School by raising funds and running events for the pupils. Funds raised are used to pay for agreed items/services throughout the school year, including but not limited to: Athletics, Y6 coaches, book gifts for children moving from Reception to Y1, Teddy Bear's Picnic packs, crackers, and Christmas decorations for the Christmas lunch, and more.

We are a registered charity, dispensing 100% of funds raised for the benefit of the school. Funds are raised throughout the school year through events, donations, and employee fundraising matching schemes.

The charity is governed by a constitution registered with the Charities Commission and taken from Parentkind of which we are a member.

All parents and carers with children at the school are automatically members of the Friends of Poverest and we invite you to join us for our regular meetings.

Spending Funds Raised

When a funding request is received it is discussed with the committee, either in a regular committee meeting or if more urgent the committee's WhatsApp thread. Decisions on what to fund are made by simple majority after which the treasurer will pay the agreed amount. Funding decisions are minuted in the meeting minutes or captured in the WhatsApp history. We operate with full transparency and invite anyone interested to inspect our financials.

Highlights of the Year

Highlights of the past year were undoubtedly the events we put on, especially the Summer Fair that raised a fantastic £2,500 (after all deductions and payments). Other notable events were the Santa's Grotto and the movie nights.

In addition to the events held and fundraising work undertaken the year has been spent bringing structure to how the FoP works and operates. This includes working out how to engage with volunteers better, manage our events and continue to make the most of the money raised, while continuing to build on our good working relationship with the school.

What Have We Done for the Pupils?

In the last year we have:

- Arranged Santa's visit
- Decorated for Christmas Lunch
- Held
 - Movie Nights/Disco, Mother and Father's Day gift sale, Summer Fair, Pre-loved uniform sale
- Paid for the Y6 coaches
- Posted weekly lost & found notices to reunite lost items with their owners
- Arranged the Easter egg hunt

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"Working together for the benefit of our children"



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- Held raffles
- Paid for new football kits
- Paid for a radio for the teacher's lounge

Thank You

The Friends of Poverest would not function without the continued support of Gemma Dennard-Marshall, Amba Golding, Sarah Wardle, Sabera Bham, Tatiana Karpilina, Lyubava Altuhova and our volunteers, supporters, and sponsors.

Finally, we would like to thank the teachers, staff, and leadership team at the school for supporting and recognising the work done by the Friends of Poverest.

Financial Report

Throughout the school year 2022-2023 we raised a total of £11,161.61 and spent £6,424.75, leaving the closing balance £4,736.86 down compared to the opening balance.

Funds Raised	£11,161.61
Funds Spent	£6,424.75
Opening Balance	£6,242.57
Closing Balance	£10,903.63
P&L	£4,736.86

The table below shows the larger expenditures of the year, excluding any funds spent in preparation for the hosting or running of events (e.g., purchasing gift or food items).

Large Expenditures		
Month	Item	Cost
Nov-22	Y6 Coach	£877.18
Oct-22	Whole school Disco	£345.00
Jun-22	Reception class gifts	£189.92
Jul-22	Y6 DJ	£140.00
Jan-23	Gift for School Office	£129.99
Apr-22	Books for Y1	£104.97
Jan-23	MPLC License	£86.97

The full financial report has been submitted to the Charities Commission in accordance with the law. Any member wishing to inspect it in detail can send a request to hello@friendsofpoverest.co.uk.

What Next?

We have already started looking ahead to 2023-2024 and have a list of events that we want to host. Outside of that we want to focus on improving our volunteer engagement by becoming more visible



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and making it simpler and easier to help by creating structured, bounded tasks that volunteers can complete in support of the charity and the school.

We will be sending out reminders for all regular meetings and expect class representatives for each class to join us. There is no requirement to attend every meeting or be a member of the committee, but each class must be represented to help make Friends of Poverest work, and we always need volunteers! We need all skills and experiences to make the Friends of Poverest work, but if you have project management, event management, risk assessment writing, or volunteering experience we would like to hear from you.

We welcome ideas for events or fundraising!

On behalf of Friends of Poverest,

Alex Kviat
Chair